



#GetSetWeekend

# Task Lists

## Health & Safety

We all want to make a difference on Get Set Weekend, and it's crucial to carry out jobs safely and look after each other and our volunteers.

Think of three key steps: **Pause, Think, Plan**

Before starting any task, just pause, take a step back and think by assessing potential risks. With your task list in hand, examine each job, pinpoint potential hazards, and devise a plan to minimise those risks. This may involve:

- ✓ Providing training to volunteers on equipment usage, such as machinery, strimmers, and hand tools.
- ✓ Ensuring volunteers are familiar with good ladder safety protocols if ladders are utilised.
- ✓ Educating volunteers on the safe handling of potentially harmful chemicals.
- ✓ Organising the activities in stages to prevent simultaneous tasks that could pose risks to others.

So, take a moment to Pause, Think, and Plan, ensuring a harm-free and successful start to the upcoming cricket season.

## On the ground

	Number of volunteers needed	Tick when completed
Support grounds staff with prep work	2	
Boundary Rope / Markings	1	
Paint Sight Screens / re-assemble	4	
Sheets on covers	5	
Tidy Score box / Paint score box	1	
Paint benches/tables	6	
Re-assemble mobile nets	2	
Check permanent nets	1	
Add advertising boards	4	

## Around the ground

	Number of volunteers needed	Tick when completed
Gardening Work e.g. cut bushes, plant flowers	3	
Empty bins	1	
Tidy garage	2	

## Clubhouse

	Number of volunteers needed	Tick when completed
Paint interior walls including changing rooms	4	
Deep clean of changing rooms	2	
Deep clean of clubhouse area	2	
Repair any damages	1	
Check all lighting	1	
Prepare bar area (if applicable)	2	
Clean kitchen	1	

